

EMAIL MANAGEMENT SOLUTIONS

The Need for Speed

Industry Experts

Realising the Difference



Learn how to eliminate unnecessary information which significantly reduces the time spent identifying important information.

This high tech program uses the latest techniques to maximise participants performance. By using computers, this hands on program, provides participants the skills required to easily conquer soft copy reading and writing.

Duration: 2 Hours

Location: In house

Total Participants: 20

Price: \$2500-00 + GST

Inclusive: Trainer, Workbooks, Powerpoint Presentation, Email Tips

Email Platform: Outlook, Lotus, Groupwise, Entourage

Tailored Workshop Options: From \$500-00

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